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To: Chair & Members of the Climate
Change and Communities Scrutiny
Committee

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Friday 23rd June 2023

Dear Councillor

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday, 4th July, 2023 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

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CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

AGENDA

*Tuesday 4th July 2023 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne*

Item No.		Page No.(s)
	<u>PART A - FORMAL</u>	
1.	Apologies for Absence	
2.	Urgent Items	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non-Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	4 - 11
	To consider the minutes of the last meeting held on 7 th March 2023.	
5.	List of Key Decisions and Items to be Considered in Private	12
6.	Climate Change and Communities Scrutiny Committee Work Programme 2023/24	13 - 18
7.	Review of the Council's Approach to Carbon Reduction (Executive Response)	19 - 29
8.	Review of the Council Policy on Sky Lanterns and Helium Balloons - Post Scrutiny Monitoring (Interim Report)	30 - 39
	<u>PART B - INFORMAL</u>	
9.	Review Work	40 - 69

Agenda Item 4

CLIMATE CHANGE & COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Climate Change & Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday 7th March 2023 at 10:00 hours.

PRESENT:

Members:

Councillor Nick Clarke in the Chair

Councillors Anne Clarke, David Dixon, Evonne Parkin and Jen Wilson.

Officers: Victoria Dawson (Assistant Director of Housing Management & Enforcement), Deborah Whallett (Housing Enforcement Manager), Matt Liddy (Community Safety & Enforcement Manager), Jess Clayton (Leader's Executive & Partnership Strategy Manager), Ellie Bircumshaw (Anti-Social Behaviour Officer), Sharon Ryan (Domestic Violence Officer/IDVA) and Joanne Wilson (Scrutiny & Elections Officer).

Officers in attendance observing were Caroline Bowen (Assistant Community Safety Officer) and Louise Parsons (Anti-Social Behaviour Case Worker).

CLI51-22/23 APOLOGIES FOR ABSENCE

An apology for absence was received on behalf of Councillor Dexter Bullock.

CLI52-22/23 URGENT ITEMS OF BUSINESS

The Scrutiny & Elections Officer briefed Members on the outcome of the Executive meeting on 6th March. As this was the last meeting of the current Committee prior to the election this was the last opportunity to feedback that all recommendations from the Review of Council's Approach to Carbon Reduction had been approved.

CLI53-22/23 DECLARATIONS OF INTEREST

There were no declarations of interest made.

CLI54-22/23 MINUTES OF MEETING HELD ON 31ST JANUARY 2023

Moved by Councillor Evonne Parkin and seconded by Councillor Jen Wilson
RESOLVED that the Minutes of a Climate Change & Communities Scrutiny Committee held on 31st January 2023 be approved as a correct record.

CLIMATE CHANGE & COMMUNITIES SCRUTINY COMMITTEE

CLI55-22/23 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

Moved by Councillor Jen Wilson and seconded by Councillor Nick Clarke
RESOLVED that the List of Key Decisions and items to be considered in private document be noted.

CLI56-22/23 CLIMATE CHANGE & COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2022/23

Committee considered their work programme for 2022/23. The Chair noted that this was the last meeting of the municipal year and thanked Members for their commitment to the work of the Committee.

Moved by Councillor Jen Wilson and seconded by Councillor Nick Clarke
RESOLVED that the Work Programme 2022/23 be approved and noted.

CLI57-22/23 REVIEW OF THE COUNCIL'S POLICY ON FIREWORKS - POST-SCRUTINY MONITORING (FINAL REPORT)

The Scrutiny & Elections Officer reported back to Committee on progress against the recommendations. To date 3 out of 4 recommendations had been achieved and 1 had not been progressed following extensive officer investigation. Negotiation of additional powers for the Enforcement Team required a partnership approach and approval of such powers was out of the Council's control. Options to develop this and secure additional powers had been investigated extensively, however, this was not something the Council could deliver on at present.

A Member queried whether the option to develop a Community Accreditation Scheme would come forward in the future. The Assistant Director noted that this would be dependent on the volume and type of incidents that occur in the future, which would then warrant the need to secure such additional powers.

Following the last update, the Portfolio Holder had received a response from the government. The response received acknowledged that there was already a range of legislation in place and guidance on the considerate use of fireworks. The government was currently monitoring the impact of additional legislative changes introduced by the Scottish government pending any further review for England. There were currently no plans to change the law and the government continued to engage with a wide range of stakeholders, including animal welfare organisations such as the RSPCA, to listen to and understand their views.

Moved by Councillor Jen Wilson and seconded by Councillor Anne Clarke
RESOLVED that (1) the progress against the review recommendations be noted,

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(2) any exceptions to delivery and additional action required by the service be acknowledged,

(3) the report and its findings, in accordance with Part 4.5.17(4) of the Council's Constitution be made public.

(Scrutiny & Elections Officer)

CLI58-22/23

REVIEW OF VOLUNTARY AND COMMUNITY SECTOR GRANT ALLOCATIONS - POST-SCRUTINY MONITORING (INTERIM REPORT)

Further to the report provided by officers in January, the Leader's Executive & Partnership team provided an additional update on certain aspects of implementing the recommendations.

The Leader's Executive & Partnership Strategy Manager explained to Members that there would be careful management of the implementation of the new approach due to the length of time the current grants had been allocated for. It was acknowledged that since completing the review some of the delivery timescales for the recommendations had to be extended to ensure that the voluntary and community sector could be fully engaged in the process. Furthermore, the team faced unexpected additional pressure from supporting the completion of the UK Shared Prosperity Fund (UKSPF) bid.

The officer noted that the team had engaged with the sector in partnership with BCVS. The consultation had looked at a wide variety of current issues including the role of the sector, Integrated Care System funding and current service commissioning. One of the key messages received from the sector was that using a commissioning approach rather than direct grants while useful for those designing local services, was not always an easy process for smaller organisations to engage with as local providers.

A Member noted that a commissioning approach had felt like the best option when assessing a new way forward and hoped the revised approach implemented would be a better system to identify outcomes for investment.

The officer noted that the purchase of the Loop system would be a huge support in monitoring the delivery of future investments and partnership delivery with the voluntary and community sector.

A Member questioned what the new grant allocation scheme would look like. Another Member questioned how the Council would monitor new service level agreements and how the decision would be made on the value of future grants in comparison to the current values allocated.

The officer noted that consultation feedback from the sector was clearly showing the impact of inflation on the value of the grants received. The sector was currently only able to deliver around 70 – 80% of the outcomes expected, as grants were not keeping pace with the costs associated with service delivery. The team was currently taking this into account as part of developing the revised allocation process.

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A Member questioned if this work could be completed in time to meet deadlines for the next budget setting process. The Scrutiny & Elections Officer noted that this would likely mean that only 5 months-worth of monitoring data would be available of the 2023/24 financial year. The officer agreed that a shorter monitoring period would be possible to ensure that revised allocations could be determined for the next budget setting period.

The Scrutiny & Elections Officer reiterated that the purpose of recommendation 7 was to consider the areas of service demand as part of the development of a new allocations process, alongside the monitoring data to determine revised SLAs and future grant allocations.

Moved by Councillor David Dixon and seconded by Councillor Anne Clarke
RESOLVED that (1) the progress against the review recommendations be noted,

(2) the exceptions to delivery and additional action required by the service be acknowledged,

(3) the report and findings be made public, in accordance with Part 4.5.17(4) of the Council's Constitution,

(4) officers continue to implement the recommendations and submit a final report in six months' time highlighting any exceptions to delivery.

(Scrutiny & Elections Officer)

CLI59-22/23 ANNUAL REVIEW OF THE BOLSOVER COMMUNITY SAFETY PARTNERSHIP

The Scrutiny & Elections Officer advised Members of a change to the planned issues to be addressed under this item. Due to a recent major incident, the Fire & Rescue Service could no longer be in attendance and the update from the Deliberate Fires Group would be rearranged to a future date.

Overview of Bolsover CSP, achievements, and future priorities

The annual review began with an update on the Partnership Plan, recent achievements, and future priorities. The Housing Enforcement Manager briefed Members on the current draft Partnership Plan and explained that there had been an unexpected delay in receiving data from DCC which was impacting completion of the new plan.

A Member queried how well the Partnership was currently working as they were aware of how hard it was to get key personnel to commit to attendance/action. The officer noted that it was an ever-increasing issue, particular with the Probation Service who had been subject to repeated change at a national and local level. The officer did feel however, that Bolsover was one of the better attended Partnerships. It was also noted that the regular staff changes within the Police and Fire Services made it increasingly hard to maintain working relationships. One option to ensure improved engagement from Probation could be online meetings. While the Council currently used Zoom,

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other partners used Microsoft Teams due to security restrictions and it was hoped the move to Microsoft 365 would mean that online meetings could be used moving forward to ensure attendance/engagement.

Proposed Priorities for 2023-2026 included:

- Reducing and Managing ASB & Criminal Damage
- Reducing Domestic Abuse, Violent Crime and Sexual Offences
- Prevent & Protect Duty (Counter Terrorism)
- Reducing and Preventing Acquisitive Crime (Vehicle Crime)
- Reducing Alcohol and Substance Misuse
- Reducing Risk of Child Exploitation
- One Cross Cutting Theme: Building and Cohesive Communities.

The partnership was supported by a PCC Grant of £25,000 to help deliver small scale projects on youth diversion, crime prevention, safeguarding, and emerging risk and threat.

Public consultation had taken place on the draft plan and the top 5 issues identified were not a surprise to officers, but it did show that littering was no less of a priority as ASB:

- Anti-Social Behaviour 62%
- Drug Use 55%
- Burglary Dwelling 48%
- Littering 48%
- Vehicle Related Crime 45%

A Member asked if these priority areas were reflected in current crime figures. The officer noted that ASB rates had in fact reduced and this was shown in a report to be considered under exempt business. It was potentially more the fear of ASB rather than actual crimes that was fuelling the public response.

Members noted that shoplifting was a huge issue within their localities and was surprised that this didn't show up in the public response. The officer noted that maybe this wasn't something that residents feared and as such didn't rank as a priority for action.

The Housing Enforcement Manager briefed Members on recent achievements including:

Diversionary activities

- Extreme Wheels – this includes the outreach provision which originally commenced during lockdown
- Football projects during evening/weekends, supported by Shirebrook Town Council
- Support to the development of the Community Rail Partnership Programme reducing crime and ASB along the Robin Hood Line.

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Crime prevention

- Safe & Secure Scheme – demand for the service was growing constantly
- Cycle security and safety devices
- Wildlife CCTV cameras to address rural crime and envrio-crime
- Bespoke CCTV for domestic abuse cases

Members were also briefed on Contest, the UK's Strategy for Counter Terrorism. New legislation was expected shortly. There were four Strands to the Contest Strategy known as the 4P's:

- Prevent – Stop People becoming Terrorists
- Pursue – Stop terrorist Attacks
- Protect – Strengthen our protection against a terrorist attack (New Duty Coming Soon – Martyn's Law)
- Prepare – To mitigate the impact of a terrorist attack

Martyn's Law was a new duty under the Protect strand:

- A requirement that spaces and places to which the public have access engage with counter-terrorism advice and training
- A requirement for those places to conduct vulnerability assessments of their operating places and spaces
- A requirement for those places to mitigate the risks created by the vulnerabilities
- A requirement for those places to have a counter-terrorism plan
- A requirement for local authorities to plan for the threat of terrorism

There were two separate levels of assessment depending on whether the event/space held between 100-700 people or 800+ and an inspectorate was planned to manage compliance with the policy and risk assessment requirements in relation to the duty.

Enforcement Rangers and ASB team

Members were then briefed by the Community Safety and Enforcement Manager on progress by the team. Members were reminded that the CAN Rangers were now called Community Enforcement Rangers and had a much closer working relationship with enforcement officers across other service areas of the Council. It was noted that an approximate breakdown of their workload was:

- 30% Housing enforcement
- 27% ASB and Patrols
- 14% Environmental enforcement such as fly-tipping and noise nuisance at private properties
- 24% Other
- 5% Delivery of the Safe & Secure Scheme

A Member queried what type of work fell within the 'Other' category. The officer confirmed it was mostly attendance at partnership meetings, parish councils, assisting the Out Of Hours warden service (37 instances across the year) and support to falls incidents.

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The team had recently supported Operation Sceptre which had focussed on knife crime and completely local area sweeps based on intelligence provided. The team now had access to metal detectors to assist with this work and it had proved a useful engagement opportunity.

While out on patrol officers had apprehended a wanted person in the Creswell area and completed a number of ASB patrols in Whitwell using camera enforcement vehicles during a spate of vehicle and property damage. As mentioned previously the team had been able to purchase mobile CCTV units which could be deployed as required, which acted as a good deterrent and had resulted in capturing evidence

Members were updated on current statistics for tools and powers used under legislation, with Community protection Warnings widely used. The District currently had 4 PSPOs in place – 1 District-wide in relation to dog ownership and 3 linked to community safety issues which had just been extended for a further 3 years (Shirebrook, Langwith Junction and Langwith Whaley Thorns).

The officer briefed Members on the 'triangle of protection' and explained how in theory there should be limited number of warnings (CPW) that progress to requiring a Community Protection Notice (CPN). The offence of breaching a CPN carried higher weight and a CPN could only be contested in a magistrate's court.

A number of Members mentioned the issue of dirt bikes on local trails. Officers advised that the Police were introducing an off-road bike team which they hoped the area would benefit from.

Officers noted that a large amount of ASB cases were linked to adults rather than young people. Often an Anti-social Behaviour Contract (ABC) was used with young people which were usually successful. The Council had been recognised by the Youth Offending Team for its use of ABCs to tackle issues and identifying those in need of support and intervention at an early stage, helping to reduce further offending.

Members raised specific queries in relation to Bolsover town centre and were informed that there had been a huge reduction in calls related to ASB. Officers noted that issues that had arisen before and during the pandemic had now ceased as that specific group of people were no longer an issue. A variety of powers had been used included serving notice on council tenants to remove the offenders from the area. The work by Extreme Wheels and the local youth club had been a massive help in providing diversionary activities for Bolsover children.

CLI60-21/22 EXCLUSION OF PUBLIC

Moved by Councillor Nick Clarke and seconded by Councillor David Dixon
RESOLVED that the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006).

CLIMATE CHANGE & COMMUNITIES SCRUTINY COMMITTEE

CLI61-22/23

ANNUAL REVIEW OF THE BOLSOVER COMMUNITY SAFETY PARTNERSHIP - EXEMPT REPORTS

Members considered the remainder of the Partnership updates in exempt business due to the sensitivity of the information discussed.

Domestic Abuse Service

The Domestic Violence Officer/IDVA provided a presentation to Members in relation to the Domestic Abuse Service. This covered:

- how the Multi-Agency Risk Assessment Conference (MARAC) worked,
- an update on the range of partners the service worked with,
- the impact of the Covid-19 pandemic,
- a comparison of recent statistics and the demand on the service.

Case Study example

Members were then presented with a case study example of how the different elements of the community safety team work together. The case study gave an example of partnership working between the domestic abuse service and the ASB team, and how both parts of the service work closely with the local police teams.

Performance report

Finally, the Members were presented with the performance data report covering the last 12 months. A Member queried whether Bolsover had a clear comparator Council by which to judge performance. Officers confirmed that they regularly compared performance against other Derbyshire authorities to gauge the quality-of-service delivery.

Moved by Councillor David Dixon and seconded by Councillor Jen Wilson

RESOLVED that (1) the reports outlining currently delivery be noted.

(2) A representative from the Deliberate Fires Group be invited to attend a future meeting of the Committee post the May election to update Members as originally planned.

(Scrutiny & Elections Officer)

The formal part of the meeting concluded at 11:55 hours.



List of Key Decisions and items to be considered in private

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

Bolsover District Council

Meeting of Climate Change & Communities Scrutiny Committee on 4th July 2023

Scrutiny Committee Work Programme 2023/24

Report of the Scrutiny & Elections Officer

Classification	This report is Public
Report By	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk
Contact Officer	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2023/24.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.

3. Reasons for Recommendation

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: The Committee considers climate change and carbon reduction as part of its core remit.

Staffing: Yes No

Details:

None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No
District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Committee Members

Links to Council Ambition: Customers, Economy and Environment.

All

DOCUMENT INFORMATION

Appendix No	Title
1.	CCCSC Work Programme 2023/24

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

Previous versions of the Committee Work Programme.

Climate Change and Communities Scrutiny Committee

Work Programme 2023/24

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Items to add

Community Woodlands Project – Monitoring Update

Carbon Reduction Plan – Monitoring Report

Leisure Services Delivery – Performance Update

Community Safety Partnership – Deliberate Fires Group Monitoring Report

Environmental Health

Date of Meeting	Items for Agenda		Lead Officer
4 July 2023	Part A – Formal	• Agreement of Work Programme 2023/24	Scrutiny & Elections Officer
		• Review of Council's Approach to Carbon Reduction – Executive Response	Scrutiny & Elections Officer
		• Review of Council's Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Interim Report)	Scrutiny & Elections Officer
	Part B – Informal	• Review work	Scrutiny & Elections Officer
17 October 2023	Part A – Formal	• Review of Voluntary & Community Sector Grant Allocations: Post-Scrutiny Monitoring (Final Report)	Scrutiny & Elections Officer
		• Work Programme 2023/24	Scrutiny & Elections Officer
	Part B – Informal	• Review work	Scrutiny & Elections Officer
5 December 2023	Part A – Formal	• <i>Sustainable Community Strategy 2020-23 and current Partnership delivery – Monitoring Update - TBC</i>	<i>Leader's Executive & Partnership Team</i>
		• Review of Council's Approach to Carbon Reduction – Post-Scrutiny Monitoring (Interim Report)	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny & Elections Officer
6 February 2024 18	Part A – Formal	<ul style="list-style-type: none"> Review of Council’s Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Final Report) 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <i>Health and Wellbeing Strategy – Monitoring Update - TBC</i> 	<i>HR Business Partner</i>
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Review work 	Scrutiny & Elections Officer
26 March 2024	Part A – Formal	<ul style="list-style-type: none"> Annual Review of Community Safety Partnership 	Assistant Director of Housing Management and Enforcement/ Housing Enforcement Manager/ Community Safety Team
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
21 May 2024	Part A – Formal	<ul style="list-style-type: none"> Review of Council’s Approach to Carbon Reduction – Post-Scrutiny Monitoring (Final Report) 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer

Bolsover District Council

Meeting of the Climate Change & Communities Scrutiny Committee 4th July 2023

Review of Council's Approach to Carbon Reduction – Executive Response

Report of the Chair of Climate Change & Communities Scrutiny Committee

Classification	This report is Public
Report By	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk
Contact Officer	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

- To present to Scrutiny Executive's Response to the completed report for the recent Review of Council's Approach to Carbon Reduction.

REPORT DETAILS

1. Background

- 1.1 The Climate Change Act 2008 commits the UK government by law to reducing greenhouse gas emissions by at least 100% of 1990 levels (net zero) by 2050. This includes reducing emissions from the devolved administrations (Scotland, Wales and Northern Ireland), which currently account for about 20% of the UK's emissions. The 100% target was based on advice from the CCC's 2019 report, 'Net Zero – The UK's contribution to stopping global warming'.
- 1.2 Scrutiny has previously received updates on progress against the Carbon Reduction Plan 2019-30 (CRP) with reports presented to the Customer Service & Transformation and Healthy, Safe, Clean & Green Scrutiny Committees. The original CRP set out 8 thematic areas by which the authority aimed to reduce its carbon emissions.
- 1.3 Following structural changes in 2021/22 and a change in lead officers, the Assistant Director of Property Services & Housing Repairs reviewed the existing action plans and those in use with regional funders. In consultation with the Assistant Director of Development & Planning, a 10 point framework used by the Midlands Engine was identified which would allow the Council's existing themes to be transferred/captured, but would also allow the streamlining of bids for schemes to be aligned with regional and national funders.

- 1.4 It was felt that the framework would allow better compatibility with funders both regionally and nationally. It included additional themes which represented new and emerging technologies that the Council were keen to explore. It also allowed a number of different polices and groups to be brought together so progress could be clearly identified and evidenced, with greater opportunities offered to partners through the Low Carbon Thematic Group and the Bolsover Partnership.
- 1.5 In March 2022, Executive agreed to accept these proposed changes to the CRP and move away from more traditional monitoring to a live document that tracked and evidenced progress across all schemes and or initiatives.
- 1.6 The Climate Change & Communities Scrutiny Committee received a further update in May 2022, following the operational changes to the Council's approach during the Covid-19 pandemic.
- 1.7 Committee Members agreed to complete further detailed work in relation to carbon reduction as part of the 2022/23 work programme in order to evaluate work completed within the current municipal cycle 2019-23, to guide incoming Members on potential future action.

2. Details of Proposal or Information

2.1 The aim of the review was:

- To evaluate the Council's current approach to Carbon Reduction.

2.2 Following a briefing by the current lead officer on progress against the Council's three strands of activity, the objectives agreed were:

- Review of officer capacity and resource
- Review of software platform used to monitor progress against Carbon Reduction Plan
- Assessment of local knowledge of best practice in home energy efficiency
- Clarity over Corporate approach/objectives
- Progress update on current activity across the 3 themes

2.3 The key issues identified for investigation were as follows:

- Resource levels to deliver existing schemes and identify and submit funding bids for new programmes, particularly officer resource and clear budget commitments.
- Data quality to ensure progress is being adequately tracked.
- How the Council could further embed considerations of environmental impact in to service design and delivery.
- Communication – both internal and external, as to what the Council is doing and how this can be supported.

2.4 The key findings arising from the review were:

- There is insufficient officer resource to ensure the carbon reduction agenda is progressed effectively.

- There is a lack of clarity around the Council’s current baseline and data quality/monitoring in relation to carbon emissions.
- At present there is limited communication of Council objectives and work being completed to meet our target.
- Widened membership of the Low Carbon Thematic Group would lead to improved cross-communication.
- A clear Member lead at Executive level would create a higher profile for the work required by the Council and provide an Executive level champion alongside the existing Scrutiny Chair champion.

2.5 The Committee put together nine recommendations, as outlined in the appendix, which will hopefully enable the Council to clarify immediate priorities for action, as well as longer term plan to ensure the Council and District is net zero by 2050.

3. Reasons for Recommendation

3.1 Members are required to make their report and findings public, in accordance with Part 4.5.17(4) of the Constitution.

3.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution.

3.3 Members must note Executive’s response to the review recommendations and agree to review progress on the approved recommendations. A progress report is submitted at six and twelve months’ intervals, with any exceptions to expected delivery highlighted.

4 Alternative Options and Reasons for Rejection

4.1 There are no alternative options. Members are required to note Executive’s response to the Review.

4.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution and as such the report cannot be rejected.

RECOMMENDATION(S)

1 That Members note Executive’s Response to the Review of Council’s Approach to Carbon Reduction.

2 That Members make its report and findings public, in accordance with Part 4.5.17(4) of the Constitution.

3 That Officers monitor progress on the recommendations and report in six and twelve months’ time highlighting exceptions to delivery, in accordance with Part 3.6(1) of the Constitution.

Approved by Executive

IMPLICATIONS:

Finance and Risk: Yes No

Details:

The recommendations will have cost implications outside of current budgets related to staffing resource. Any proposed changes to facilities/energy management or targeted projects would be subject to a separate report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

The Council is committed to achieving net zero carbon emissions by 2050 as a result of the Climate Change Act 2008.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

The recommendations from Scrutiny seek to ensure there is greater clarity on the Council's approach to carbon reduction, with improved data quality, clear objectives and reporting, additional staffing resource and improved communications internal and external.

Staffing: Yes No

Details:

Any changes to the Council's establishment resulting from these recommendations will require approval by the Council's Employment and Personnel Committee. Any budgetary growth implications will require further approval from Council. The Council's policies and procedures will be followed for any recruitment or restructure required.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No
<p>District Wards Significantly Affected</p>	None
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Yes</p> <p>Details: Relevant Service Managers and Portfolio Holder engaged during the review process.</p>

Links to Council Ambition: Customers, Economy and Environment.

The Carbon Reduction Plan clearly links into the Environment Ambition but can also have an impact on both Customer and Economy.

DOCUMENT INFORMATION

Appendix No	Title
7.1	Review of Council's Approach to Carbon Reduction – Executive Response

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

Please contact Scrutiny & Elections Officer where further information is required.

EXECUTIVE RESPONSE TO RECOMMENDATIONS OF SCRUTINY REVIEW

Title of Review:	Review of Council's Approach to Carbon Reduction		
Timescale of Review:	November 2022 – January 2023	Post-Monitoring Period:	12 months commencing March 2023. Interim report due October 2023.
Date agreed by Scrutiny:	January 2023	Date agreed by Executive:	March 2023

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
CCCSC22-23 2.1	That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred.	That the current restructure following the creation of Dragonfly Development Limited keeps this function in-house so the Council can take a clear lead.	May 2023	Chief Executive	Officer time	Already in place.	Recommendation Approved.
CCCSC22-23 2.2	That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target.	Increased and dedicated resource to ensure progress in the short and medium term.	TBC	Chief Executive Director of Executive, Customer Services, Communications, Governance and Partnerships	Officer time Approval of a new post and associated budget will require a further report to Employment Committee and Executive/ Council for approval.	Agreed. Job description to be developed and taken to the Employment and Personnel Committee for approval and then to Full Council for budget approval.	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
CCCSC22-23 2.3 26	That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting.	Improved data quality	Mar 2024	TBC – need lead officer in post.	Officer time Potential requirement of technical software – to be determined and would be subject to a further report to Executive/Council for approval and budget.	Agreed. This will be within the role and job description outlined in recommendation 2.2.	Recommendation Approved.
CCCSC22-23 2.4	That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development.	A review of current activity, and a clearer account moving forward of the Council's activity to ensure the 2050 target will be met.	Mar 2024	Director of Executive, Customer Services, Communications, Governance and Partnerships New officer post – TBC.	Officer time	Analysis completed during the review of both the Council Motion and the current Ambitions and Priorities has been passed on to the Leader's Executive & Partnership team as part of the completion of the review. A new Council Vision and Ambition Statement is due to be developed in 2024 alongside the new Council Administration. Carbon reduction will be discussed in relation to priority setting.	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
CCCSC22-23 2.5 27	That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full review of the website to ensure the Council's activity, and progress towards the target, is clearly documented.	Improved documentation processes, clearer communication internally and externally.	TBC	New lead Officer post Communications, Design & Marketing Manager	This will all depend upon what promotion is required.	A brand new post of Employee Engagement Officer has been developed and will be discussed at the Employment and Personnel Committee and Full Council over the next few weeks. This post will be responsible for developing high levels of internal employee engagement and communication to ensure a positive culture within the Council. In addition, various external communication tools are used including Bolsover TV, InTouch, E-newsletters, social media, website, digital display screens, posters, leaflets, etc to help promote what we do. Information needs to be provided in advance for the preparation of any communications/marketing	Recommendation Approved.
CCCSC22-23 2.6	That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the	A clear lead Member to champion the Council's approach to carbon reduction.	May 2023	Leader of the Council		Complete. Cllr Anne Clarke has the Environment portfolio including climate change.	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	Executive, post-election May 2023.						
CCCSC22-23 2.7 28	That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that the cross-party representation remains going forward as this is seen as a positive way of working.	Improved communication between Executive and Scrutiny on carbon reduction.	July 2023	Leader's Executive & Partnerships team	Officer time Member time (meeting attendance)	Agreed. A meeting has been arranged between the Council's CEO, Lead Officer, and Directors of Dragonfly to review and agree changes to the Thematic Group following the elections. The Portfolio Holder will be consulted to agree membership of the group.	Recommendation Approved.
CCCSC22-23 2.8	That the Council website is reviewed and updated to provide clear guidance on current Council activity.	Improved public facing communication of the Council's priorities and achievements in relation to	TBC	New lead Officer post Communications, Design & Marketing Manager	Officer time	We need responsible officers to provide a comprehensive list of what is being planned so we can provide regular updates on the website. This can be through a dedicated section on the website where we put updates on projects and	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
		carbon reduction.				what we have achieved to date, together with any savings and carbon reductions.	
CCCSC22-23 2.9 29	That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery.	Completion of outstanding elements of the 2019 Council Motion which may be deliverable.	July 2023	Leader's Executive & Partnerships team	Officer time	Analysis completed during the review of both the Council Motion and the current Ambitions and Priorities has been passed on to the Leader's Executive & Partnership team as part of the completion of the review. This information can then be used as part of future service planning.	Recommendation Approved.



Bolsover District Council

Meeting of the Climate Change & Communities Scrutiny Committee 4th July 2023

Review of Council Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Interim Report)

Report of the Chair of Climate Change & Communities Scrutiny Committee

Classification	This report is Public
Report By	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk
Contact Officer	Joanne Wilson, Scrutiny & Elections Officer, 01246 242385, joanne.wilson@bolsover.gov.uk

PURPOSE/SUMMARY OF REPORT

- To present the Interim Post-Scrutiny Monitoring Report on the recent Review of Council Policy on Sky Lanterns and Helium Balloons.

REPORT DETAILS

1. Background

- 1.1 During the 2020-21 municipal year, Members of the Healthy, Safe, Clean & Green Communities Scrutiny Committee were made aware of a number of resident concerns in relation to the impact of sky lantern and balloon use, both at specified celebrations such as birthdays/family and community events; Bonfire night and New Year’s Eve.
- 1.2 Following referrals from the Customer Standards & Complaints Officer and the Leader of the Council, Members chose to investigate further to establish what the Council could do to mitigate the impacts at a local level.
- 1.3 While Members of the new Climate Change & Communities Scrutiny could not take this forward during 2021/22 due to workloads, there was a commitment to finish this piece of work and ensure the Council had adequate local policies in place.

2. Details of Proposal or Information

- 2.1 The Committee put together five recommendations which will hopefully assist the Council in limiting the impact of local use of sky lanterns and helium balloons.

- 2.2 This report acknowledges progress to date by Officers implementing the recommendations.
- 2.3 To date 1 out of 5 recommendations have been achieved, 3 are overdue but should hopefully complete within the original twelve month monitoring period, and 1 is on track.

3. Reasons for Recommendation

- 3.1 Members are required to make their report and findings public, in accordance with Part 4.5.17(4) of the Constitution.
- 3.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution.
- 3.3 Members must note Executive's response to the review recommendations and agree to review progress on the approved recommendations. A progress report is submitted at six and twelve months' intervals, with any exceptions to expected delivery highlighted.

4 Alternative Options and Reasons for Rejection

- 4.1 There are no alternative options. Members are required to note the service's response to progress against the review recommendations.
- 4.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution and as such the report cannot be rejected.

RECOMMENDATION(S)

- 1. That Scrutiny Members note the progress against the review recommendations.
- 2. That Scrutiny Members acknowledge any exceptions to delivery and clarify the additional action required by the service.
- 3. That Scrutiny Members make its report and findings public, in accordance with Part 4.5.17(4) of the Council's Constitution.
- 4. That Officers continue to implement the recommendations and submit a further report in six months' time highlighting progress and any exceptions to delivery.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report. Suggested action for the Council can be contained within existing budgets.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: The creation of a local Charter acts as a statement of the Council's stance in wishing to decrease the environmental impact from sky lanterns and helium balloons on Council land and property.

Staffing: Yes No

Details:

There are no staffing implications from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No
<p>District Wards Significantly Affected</p>	None
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Yes</p> <p>Details: Relevant Service Managers and Portfolio Holder engaged during the review process.</p>

Links to Council Ambition: Customers, Economy and Environment.

Ambition: Environment

DOCUMENT INFORMATION

Appendix No	Title
App1.	PSM Council Policy on Sky Lanterns and Helium Balloons – Original Recommendations from Review and Executive’s Response
App2.	PSM Council Policy on Sky Lanterns and Helium Balloons – Interim Response to Scrutiny Committee on implementation following scrutiny review

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

Please contact Scrutiny & Elections Officer where further information is required.

Original Recommendations from Review and Executive's Response

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
34 CCCSC22-23 1.1	That a local Charter for BDC outlining our position in relation to Sky Lanterns and Helium Balloons be produced and endorsed by Executive and Council.	That the Council aligns with the approach of neighbouring Councils, outlining a clear stance against the release of sky lanterns and helium balloons on its land and property.	March 2023	Joint Assistant Director of Environmental Health	Officer time	This is deliverable within current service resources.	Recommendation Approved.
CCCSC22-23 1.2	That on agreement of the Charter by Council, notification is sent to the Marine Conservation Society so the Council can be added to the national list of Councils with a ban in place.	That the Council shows clear intent to back the national campaign and is listed alongside other Councils nationally.	March 2023	Joint Assistant Director of Environmental Health	Officer time	This can be completed following endorsement by Council.	Recommendation Approved.
CCCSC22-23 1.3	That on agreement of the Charter by	That all relevant tenancy	On renewal.	Joint Assistant Director of Environmental	Officer time	This is deliverable within current service resources. This will	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
35	Council, all relevant tenancy agreements are reviewed and where necessary a clause added (at their next scheduled revision) to reflect the Council's position in relation to its land and property.	agreements, where necessary, reflect the Council's stance in limiting environmental impacts from sky lanterns and released balloons.		Health in consultation with: Assistant Director of Housing Management & Enforcement Business Growth Manager		require liaison with Estates Management and Housing Management.	
CCCSC22-23 1.4	That advice and guidance be added to the Council's website and appropriate publicity in local publications takes place, following agreement of the Charter by Council.	That the Council adopts an improved approach to awareness raising on this issue, improving knowledge on the risks and directing the public to alternative options.	March 2023	Joint Assistant Director of Environmental Health in consultation with: Communications, Design and Marketing Manager	Officer time	This is deliverable within current service resources.	Recommendation Approved.
CCCSC22-23 1.5	That BDC writes a letter to the Government lobbying for change to national	That the Council aligns with the approach of neighbouring	March 2023	Portfolio Holder – Environmental Health & Licensing	Member and officer time	This can be completed via support from the Scrutiny & Elections Officer	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	legislation, in line with the national campaign.	Councils and backs the national campaign for legislation to ensure a ban on items such as sky lanterns and helium balloons.					

RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW

Title of Review:	Review of Council Policy on Sky Lanterns and Helium Balloons					
Timescale of Review:	December 2020 – October 2022		Post-Monitoring Period:	12 months commencing December 2022. Interim report due June 2023.		
Date agreed by Scrutiny:	November 2022		Date agreed by Executive:	December 2022		
Total No. of Recommendations and Sub Recommendations	Achieved	1	On track	1	Extended	0
	Achieved (Behind target)	0	Overdue	3	Alert	0
<u>Key Achievements:</u>						
<ul style="list-style-type: none"> A letter was sent in March 2023 to the Secretary of State and the local MP outlining the Committee’s concerns. We await a response. 						
<u>Reasons for non-implementation of Recommendations:</u>						
<ul style="list-style-type: none"> Due to the election timetable it has not been possible to table the Charter as part of an agenda. This can now happen following AGM. 						

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 1.1 38	That a local Charter for BDC outlining our position in relation to Sky Lanterns and Helium Balloons be produced and endorsed by Executive and Council.	Joint Assistant Director of Environmental Health	March 2023			Officer time	The concept of approving a local Charter was welcomed by Executive and the decision following consideration of the Scrutiny report was publicised by Communications. A formal report to Council for them to approve the suggested Charter is still required and will be sent to a forthcoming meeting.
CCCSC22-23 1.2	That on agreement of the Charter by Council, notification is sent to the Marine Conservation Society so the Council can be added to the national list of Councils with a ban in place.	Joint Assistant Director of Environmental Health	March 2023			Officer time	This can be completed following formal endorsement by Council.
CCCSC22-23 1.3	That on agreement of the Charter by Council, all relevant tenancy agreements are reviewed and where necessary a clause added (at their	Joint Assistant Director of Environmental Health in consultation with:	On renewal.			Officer time	This is deliverable within current service resources. This will require liaison with Estates Management and Housing

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
	next scheduled revision) to reflect the Council's position in relation to its land and property.	Assistant Director of Housing Management & Enforcement Business Growth Manager					Management but will not progress until the next policy review phase.
CCCSC22-23 1.4 39	That advice and guidance be added to the Council's website and appropriate publicity in local publications takes place, following agreement of the Charter by Council.	Joint Assistant Director of Environmental Health in consultation with: Communications, Design and Marketing Manager	March 2023			Officer time	There is currently no revised guidance on the website in relation to the risks associated with such items. There is coverage, by way of news article, of the decision by Executive to support the creation and adoption of a Charter – this is still to formally take place.
CCCSC22-23 1.5	That BDC writes a letter to the Government lobbying for change to national legislation, in line with the national campaign.	Portfolio Holder – Environmental Health & Licensing	March 2023	March 2023		Member and officer time	A letter to the Secretary of State was sent in March 2023. No response has been received to date from Government or the local MP.

Contains information provided by a political advisor or assistant.

Document is Restricted